



**JOB POSTING #362**  
**PLEASE POST**

**The City School District of Albany, New York**  
**An Equal/Affirmative Action Employer**  
**APSTA Employment Opportunity**

**Date of Posting:** May 26, 2017

**Position(s):** K-8 AVID Coordinator (TOSA position)

**Locations(s):** District Wide

**Salary:** Per APSTA contract

**Effective Date:** August 31, 2017

**Deadline for Applying:** Continuous until filled

**Qualifications:**

- Valid NYS Teacher Certification
- Minimum five years (5) teaching experience
- AVID experience and training, desired
- *Internal candidates only*

**General Statement:** AVID (Advancement Via Individual Determination) is a college and career readiness system and a district initiative. Please see [www.AVID.org](http://www.AVID.org) for more information about AVID. The K-8 AVID Coordinator is a district-wide position to support implementation of the AVID (Advancement Via Individual Determination) initiative in elementary and middle schools.

**Responsibilities:**

- Support school-wide AVID implementation
- Support teachers implementing AVID in the classroom, including coaching and modeling
- Provide AVID resources for all teachers
- Work collaboratively with building leaders to implement AVID and align to school improvement goals
- Communicate with AVID Organization Program Manager and coordinate site visits
- Plan and provide AVID PD for staff
- Work collaboratively with building staff to coordinate and facilitate monthly Site Team meetings at all K-8 AVID buildings
- Facilitate the creation of an AVID site plan at the building level and monitor progress toward achieving those goals

- Disseminate and analyze AVID data with teachers for future planning
- Complete AVID Data, Initial Self-Study (ISS) and Certification Self-Study (CSS) for submission to the AVID District Director
- Coordinate and facilitate AVID Family Events
- Communicate all AVID events at the district and building level in collaboration with the Communications Department, as needed
- Recruit 5<sup>th</sup> and 6<sup>th</sup> grade students for the AVID elective class at the middle school level and work with AHS College & Career Coordinator on AVID transition to the high school
- Attend Summer Institute, Path trainings, National Conference and any other AVID Center offered PD opportunities, as required
- Coordinate attendance at AVID Summer Institute and other AVID PD, as required
- Reports to Director of Curriculum & Instruction

**All applications will be accepted through OLAS**

<https://www.pnwbooces.org/TeacherApplication/>

City School District of Albany  
Office of Human Resources  
Academy Park  
Albany, New York 12207

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