



JOB POSTING #310 – Revised
PLEASE POST

The City School District of Albany, New York
An Equal/Affirmative Action Employer
APSUE Employment Opportunity

Date of Posting: May 17, 2017

Position(s): Cook Manager

Location(s): Arbor Hill Elementary School

Salary: \$20,848.37

Hours: 27.5 hours per week/10 months

Deadline for applying: Continuous until filled

Qualification(s):

Three years of experience in large scale cooking or any equivalent combination of experience and training and/or graduation from a regionally accredited or NYS registered two-year College with an Associate Degree in Food Service Administration, Dietetics or Nutrition and one year of experience in the preparation of food on a large scale; or any equivalent combination of training and experience.

Responsibilities:

All aspects of food preparation and serving for 500+ students, directly supervised 5-10 employees, working knowledge and compliance with all DOH regulations and National School Lunch/Breakfast Program requirements, superior customer service skills. Responsible for daily operations, food and supply inventory and ordering, accurate daily recordkeeping, quality control, safe food storage and handling, kitchen sanitation, equipment maintenance, cash handling, time records. Position requires heavy lifting.

Send a cover letter, resume and application to:

E-mail: humanresources@albany.k12.ny.us
Office of Human Resources
City School District of Albany
1 Academy Park
Albany, N.Y. 12207

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